



Scope and editorial policy

The **Latinoamericana de Hipertension** magazine is a periodical, refereed biomedical publication, published every two months, aimed at promoting the scientific productivity of the national and international community in the area of the Cardiovascular System; as well as all those publications related to practical medicine in this area.

It is based on a Drafting Committee, consisting of an Editor-Director, Principal Associate Editors, and Editorial and Writing Commission. The manuscripts it publishes can be by national or foreign authors, resident or not in Venezuela, in Spanish (with a summary in English and Spanish) and must be sent to the Editorial Board of the Journal. Manuscripts must be unpublished works. Its acceptance by the editorial committee implies that it has not been published or is in the process of being published in another journal, partially or totally. The manuscript must be accompanied by a request letter signed by the main author and the rest of the authors with their respective ORCID codes responsible for it. In case of being accepted, the Editorial Committee is not responsible for the content expressed in the published work. Those who do not adhere to the indicated conditions, who are rejected by at least two referees or expert reviewers who dominate the area and trends, who will evaluate the scientific quality and content. It is important that the referees respond in a neutral and objective way when evaluating, and that they do not comply with the instructions to the authors indicated in another section, they will not be published and returned accordingly to the authors.

Anti-plagiarism Policy: The journal implements policies to prevent plagiarism and self-plagiarism, with the application of specialized anti-plagiarism software and following the guidelines of the basic guide on the most common practices of plagiarism of COPE (<http://publicationethics.org/search/site/plagiarism>).

Open access policy

The Journal is an Open Access publication, that is, it provides open access to its content, strengthening the socialization of knowledge.

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To this end, manuscripts must follow the following instructions:

a.- The entire process of review, editing and publication is carried out via email and through the network, thus allowing speeding up the edition, and that a wide public can access it quickly and free of charge.

b.- The works must be sent as a file in MS Word or uncompressed openoffice format attached to an email message in which they must appear:

The full names and surnames of all the authors and the title of the work, email and postal address of the author of contact.

After we have received the work we will send an email as an acknowledgment of receipt.

FORM AND PREPARATION OF MANUSCRIPTS

For the publication of scientific papers in the Digital Journal of Postgraduate Studies, the authors will agree with the original requirements for their publication in Biomedical Journals, according to the International Committee of Editors of Biomedical Journals <http://www.icmje.org/icmje-recommendations.pdf> and the ethical principles proposed by the Committee on Publication Ethics (COPE, <https://publicationethics.org/>).

In addition, the editors assume that the authors of the articles know and have applied in their studies the ethics of experimentation in accordance with the rules of the committee responsible for experimentation in living beings (institutional or regional) and in agreement with the World Medical Association and the Declaration of Helsinki, available at:

<https://www.wma.net/policies-post/wma-declaration-of-helsinki-ethical-principles-for-medical-research-involving-human-subjects/>.

To submit your manuscript, the author must submit the article electronically and in WORD format to the email: revistahipertension@gmail.com adopting the following guidelines:

1. Type original on one side only, double-spaced in Spanish language, manuscript size 216 x 279 mm (letter size) with margins of 25 mm and letter- size (Times New Roman) 12 points. Length should not exceed 12 pages, excluding the space allocated to figures (max 5), tables (max 5) with their respective legends.

2. Each of the components of the original must begin on a separate page, in the following sequence:

Title page (1st page) short. **Very important**

Title of the article (in Spanish and English).

Concise titles are easier to read than long or intricate ones. However, if the titles are too short they may not offer important information. The authors should include in the title all the information so that the electronic retrieval of the article is simple and specific.

- Short title: page header, no more than forty characters (counting letters and spaces) –

-Authors, with their respective identification: first name and surname with a call to identify at the bottom of the page the highest academic degree held and the current place where the author (s) performs his / her tasks. All authors must inform their ORCID registration number <http://orcid.org>-

-The name of the department (s) or institution (s) to which the work is attributed. –

-Disclaimers, if pertinent.

-Name and electronic address of each author, specifying which author will be designated for correspondence. –

-A statement of the existence or not of conflicts of interest of each one of the authors.

-The source of sponsorship with economic aid, equipment, medicines or the whole.

-The date in which the manuscript was published must be placed.

Summary page (2nd page)

The second page contains a summary in Spanish and its English version, each of which will have a maximum of 250 words. Structured in the case of "Original Articles" incorporating the following sections:

Introduction: in which the purpose and relevance of the study is explained, as well as its hypothesis.

Methods: explaining the study design, the selection criteria of the sample, the instruments, diagnostic methods and the statistical treatment. Results: record the most relevant and significant results of the study, as well as their statistical evaluation. They will be displayed in the same order as the one specified in methods. Conclusions: those that are directly based on the data will be mentioned. The same emphasis will be given to positive and negative findings with similar scientific interest.

Review articles or clinical cases should carry a summary of 250 words, unstructured, emphasizing the new and important aspects of the case or review.

Immediately after the summary, provide or identify 3-10 key words or short phrases that help in the construction of cross-indexes of your article and that can be published with the summary.

For the keywords in Spanish we recommend the use of the BIREME CS

Health Sciences Descriptors, available at <http://decs.bvs.br>. And for keywords in English it is recommended to use the terms of the subject heading (Medical Subject Heading) available at

<https://www.nlm.nih.gov/mesh/meshsugg.html#>.

The text (3rd and subsequent pages)

As for the text, all the content of the work must be written in third person and for the original articles it should be divided into: -

-INTRODUCTION: it will be brief and must express the context or background of the study, the nature of the problem and its importance. It must not contain tables or figures. It must include a final paragraph in which the objective / s of the work is clearly stated. Mention only the strictly necessary references.

-METHODS: mention must be made of the center where the research was carried out, the type of design used, inclusion and exclusion criteria, treatment guidelines, statistical analysis, etc., providing sufficient details so that the experience can be repeated on the basis of the information provided.

Studies on living beings should have the express approval of the local ethics and clinical trials committee, and should be included in the manuscript. –

-RESULTS: present the results following a logical sequence in the text, mentioning the tables and figures, and highlighting the most important findings first. Do not repeat all the data in the tables or figures in the text.

Limit the number of tables and figures strictly. The results must relate, not interpret, the observations made with the method used.

-DISCUSSION: the authors have to present their own opinions on the subject, highlighting the most novel and important aspects of the study:

- 1) The meaning and practical application of the results;
- 2) Considerations about a possible inconsistency of the methodology or the reasons why the results may be valid;
- 3) The relationship with similar publications and comparison between the areas of agreement and disagreement, and
- 4) Indications and guidelines for future research. On the other hand, it should be avoided that the discussion becomes a revision of the topic and that the concepts that have appeared in the introduction be repeated. Nor should the results of the work be repeated.

-CONCLUSIONS: relate the conclusions with the objectives of the study, avoiding making statements that are not duly supported by the data.-

-ACKNOWLEDGMENTS: they will only be expressed to the people or entities that have contributed notably to make possible the work –

-REFERENCES: in the text should be identified listed, placed in parentheses and in superscript. The reference list will be titled “References” and must be individualized and identified by Arabic numerals, ordered according to their appearance in the text. Citations of the papers consulted will follow the uniformity requirements for manuscripts presented in Biomedical journals available at <http://www.icmje.org/icmje-recommendations.pdf>.

For examples of writing references, authors should consult Citing Medicine of the National Library of Medicine (NLM), available at http://www.nlm.nih.gov/bsd/uniform_requirements.html.

Works that do not conform to the standard will not be accepted.

Tables (page after the text)

On a separate sheet, place each typewritten table in double space. Do not present photographed tables. Number the tables correlatively and provide a brief title for each one (maximum 10 words).

Explain in footnotes of the table: non-standardized abbreviations, statistical measures of variables such as standard deviation or standard error of measurement, and the source of the table if it is not original. Do not use horizontal or vertical lines; cite each table in correlative order within the text.

The content will be self-explanatory and the data that it includes will not appear in the text or in the figures.

Figures (page after the tables)

All graphics, drawings and photographs are considered figures and must be attached to the end of the document after the tables. They must be of good quality and presented as images in jpg or png format. Photographs of anatomical specimens, or photographs of injuries or people, should be clear enough to clearly identify all important details.

If you use photographs of people, try to make sure they are not identifiable or accompany it with written authorization. In the case of reproducing figures from another publication, the author must obtain the written permission and shall state reference of the original. The legends of the figures must be typed double-spaced on a separate page and use the number corresponding to each

figure. When symbols and dates, numbers or letters are used to identify parts in the figures, identify them and clearly explain each one in the legend. If it is microphotography, indicate the scale and the color

PARTICULARITIES ACCORDING TO TYPE OF ARTICLE

In relation to the types of articles to be published, these will be: original articles, meta-analysis, and review of the literature, clinical cases and letters to the editor.

Original articles

Research work in the field of health sciences or education. In general, the text of an article considered as original will be structured according to the guidelines explained above. The recommended number of authors should not exceed 6.

Meta-analyses and systematic reviews, due to their special characteristics, will be considered as original articles and the specifications of the PRISMA Statement (PLoS Med 6(7): e1000097) must be followed. Available at:

<https://journals.plos.org/plosmedicine/article?id=10.1371/journal.pmed.1000097>

(more information at: <http://www.prisma-statement.org/>)

The text of the meta-analyses and the systematic reviews should have a maximum length of 25 pages, including the structured summary with key words and a minimum of 50 bibliographical references. In addition to the text, up to 5 figures and tables will be accepted.

Clinical cases.

Description of one or more clinical cases of exceptional observation that suppose an important contribution to the knowledge of very specific topics, of new treatments or of other aspects of praxis. Articles should include: a) unstructured summary (250 words maximum, both in Spanish and English) and keywords; b) introduction; c) development of the case, which explains, in a logical manner, the subject, decisions, treatments, and discusses the resolution of the same according to the literature; d) conclusions, with special emphasis on practical application, and e) references. The recommended number of authors should not exceed 4.

Review articles.

Review work on relevant and topical issues. The articles in this section may be of two types:

1-On which there is a large amount of literature to establish levels of evidence and current applications.

2- On which there is not a large amount of literature and, therefore, evidence the need to perform more research.

Review articles should include: a) unstructured summary (250 words maximum, both in Spanish and English) and keywords; b) introduction; c) development, in which the subject is explained in a logical manner; d) conclusions; e) references. It is advisable that the number of authors does not exceed 4.

Editorials

These are articles on topics of interest and / or actuality (usually commissioned by the Editorial Committee to a single author) without figures, tables or summaries. Authors who spontaneously wish to collaborate in this section should first consult the editors of the journal. They will contain a minimum of 5 bibliographical citations. The text and references will not exceed 1,500 words.

Letters to the Editor.

The Letters to the Editor will refer to works published in the journal and will provide opinion, observations or experiences that by their characteristics can be summarized in a short text. The maximum length will be 1,000 words of text or 2 pages, without summary, and including a maximum of 10 references. The recommended number of authors will be 4. One figure and one table will be admitted.

EDITORIAL PROCESS

In addition to the manuscript, the author must send the Editorial Committee a letter of presentation from the author in which he is responsible for the correspondence in relation to the manuscript. In it you must declare that you know the content, and it has been approved by all the authors; the contribution of each of the authors to the manuscript, the type of article presented, information on no previous publication in another journal, congresses where it has been presented and whether it has been used as promotion work. Authorization to reproduce material already published or figures that identify people.

The Editorial Committee will assign the article to a minimum of two external experts who will review the manuscript and will issue recommendations as the case may be, as well as a verdict of acceptance or rejection of the article. The review process will be done anonymously, experts will not know who the document is, nor will the authors know which experts have evaluated their manuscripts. If the author takes more than two months to respond to the suggestions of the Editor or the Drafting Committee, the manuscript will be excluded from the publication process.

Once the corrections are made in the work, the author must send via e-mail the files corresponding to the manuscript in Microsoft Word.

The Postgraduate Digital Journal does not show solidarity with the personal opinions expressed by the authors in their work.

The authorities can certify the authenticity of the works in the Digital Journal of Postgraduate Studies, by means of a typed letter of application, consigned in the administrative headquarters of the Journal.

All aspects not provided for in this regulation will be resolved by the Editorial Committee of the Journal.

Índices – Bases de Datos:

Emerging Sources Citation Index (ESCI) de Web of Science (WOS)

SCOPUS de Excerpta Medica

ZERONO

OPENAIRE

OPEN JOURNAL SYSTEMS

SCIELO

GOOGLE SCHOLAR

REDALYC (Red de Revistas Científicas de América Latina, el Caribe, España y Portugal)

BIREME (Centro Latinoamericano y del Caribe de Información en Ciencias de la Salud)

LATINDEX (Sistema Regional de Información en Línea para Revistas Científicas de América Latina, el Caribe, España y Portugal)

Índice de Revistas Latinoamericanas en Ciencias (Universidad Nacional Autónoma de México)

LIVECS (Literatura Venezolana de Ciencias de la Salud)

LILACS (Literatura Latinoamericana y del Caribe en Ciencias de la Salud)

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